Whistler Gymnastics Board Meeting

September 24th, 2025
6:00pm – 8:00pm
WSL Sechelt Room 1080 Legacy Way

Present: Steve, Ben, Dana, Sally (virtually), Tania, Natalie
Regrets: Jamie Hill, Carina

1. 6:00 - 6:10 **Approval of agenda and Meeting Minutes** *Steve Shore*
   i. September Agenda Tania 1st, Dana 2nd
   ii. AGM Meeting Minutes (attached) Ben 1st, Natalie 2nd
   iii. Planning Meeting Minutes (attached)
   iv. Fireflies Disclaimer Approved

2. 6:10 – 6:40 **Board of Director Position Assignments** *Steve Shore*
   i. BOD Responsibilities (attached)
   ii. Position Assignments and BOD Terms of Reference and Bylaws (attached)
      President: Natalie (Ben 1st, Dana 2nd0
      Vice-President: Ben
      Secretary: Tania
      Treasurer: Sally *3 month trial, can advise the Board if she's not able.
      Sport Advisor: (TBC)
      Fundraising Liaison: Dana
   iii. Code of Conduct (attached) Carina, Jamie, Sally to sign
   iv. Committees Chair to determine meeting frequency
      Fundraising: Dana (chair), Tania, Steve
      HR: Natalie (chair), Ben, + 1, Steve
      Executive: Natalie (chair), Ben, Sally*
      Finance: Natalie, Ben, Sally, Steve (chair)
      Whistler Summer Classic: Tania, Dana
      Communication: Ben (chair), Steve, Tania

New board member Amanda Wilson, Steve said there's a potential Pemberton board member.

Action item:

Email sent to remaining board members to determine what committees they would like to be on.

Steve to generate sample Google form to send to prospective board members. Open call for new board members.

Meetings to be held last Wednesday of the month, except for November. No meeting Dec.

3. 6:40 - 7:00 **<u>Finance Committee Update</u>** *Natalie Percival, Steve Shore*
    i. Q1 results (attached)
    ii. Budget 2025/2026 (attached)
    iii. September / Q2 Revenue (attached)
4. 7:00 - 7:30 **<u>Executive Director's Report</u>** *Steve Shore*
    i. Board Input for the year (attached)
5. 7:30 - 7:40 **<u>Strategic Plan, Grant Applications, Capital Expenditure</u>** *Steve Shore*

Action item: Steve to present to the Finance committee grant application for new bars, decision to be made.

Action item: Steve to request more details from the HR providers/lawyers on services provided and present to the board.

6. 7:30 - 8:00 **<u>Other business/ Meeting Adjourned</u>**

ED Report can become part of the consent agenda. Directors can pull out any items they wish to discuss further in the general meeting.

Strategic planning cycle, Executive committee to draft a plan to execute.

Motion to assist with financing Tanya's coaching trip to the Worlds. Steve recommends $500 from the professional development fund. Natalie suggests loosening fundraising rules, where Tanya can retain 100% of fundraising efforts. Does GymCan offer funding opportunities to coaches?

    i. Proposed Next Meeting Date: 29th October 2025

Meeting Adjourned: 8:07pm.